Team Registration Procedures

2016 SMILE ON DOWN SYNDROME SMILE MILE

Saturday, October 1, 2016
Time 9:00AM – noon ● Evansville, IN

"Super Heroes Among Us!"

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1. Each team will need to have a designated Team Captain. This person will be responsible for all registration procedures.
2. Register your team online at www.smileondownsyndrome.org by going to the SMILE Mile drop down menu and choosing the link to go to our giving site.
3. Provide each member with a sponsor form for collecting pledges prior to the walk. The SMILE on Down Syndrome SMILE Mile sponsor form can be duplicated as needed. Donations can be submitted by cash, check, or money order. Checks should be made out to SMILE on Down Syndrome.
4. We recommend you logging in each of your team members on your giving site, or providing him or her instructions or a link to get to your giving page directly. Either way, please make sure that EACH team member registers!
5. All donations and registrations should be turned into the Team Captain or paid online. The Captain is then responsible to submit all donations and sponsor forms at the early bird registration. Team member money needs to be kept separate. At early bird registration the captain can pickup t-shirts and prizes. Each shirt must have a registration form and a minimum donation of $30. (*There are a limited number of t-shirts available the morning of the SMILE Mile. In order to ensure all team members receive shirts, the money and sponsor forms must be turned in at the early bird registration time. In order to receive a shirt you must raise a minimum of $30 per person, per shirt.*)
6. Any other donations or registrations can be turned in the day of the walk.

Contact Nikki Davis at 812-449-4118 or nikki@smileondownsyndrome.org for more information or if you have any questions about the SMILE Mile or the online forms.

For questions or help with the giving site, please contact ds-connex directly through information provided on the site.